



Hi,

I must apologise for running a month behind schedule. Yes this was to be our April newsletter but now coming to you in May and I will make every effort to be on time in the future

One of the reasons was my absence from the office on a short visit to Beijing, China preparing the ground work for a group we have going there in October 2007. With this group Key Conference Solutions are handling the full event management for their six day conference including a couple of days for some site seeing. The construction work going on in Beijing is amazing especially around the Olympic facilities – the "birds nest" the main stadium is a stunning piece of architecture and a really impressive structure. No doubt we will see it all on the box when the Olympics get underway in 2008.

Business continues to be strong with much interest being shown for Sydney with the APEC 2007 Conference impacting on availability in Sydney especially in the months of September and October. Some clients are happy to consider Melbourne as a destination in these busy months, which are creeping up on us all.

We are now well and truly into the footy season – hope your team is doing well. Here at our office I'm off to a good start leading our tipping competition by 3 – Go Hawks.

Regards,

Jim Conway

BURRAWANG WEST STATION
GLEN ERIN at ROMSEY
ARTS CENTRE MELBOURNE
DELEGATE REGISTRATION
HAPPENINGS
OUT AND ABOUT
SHARING THE KNOWLEDGE
JOIN AUSTRALIA'S TOP COMPANIES
YOUR SAY
CONTACT US



If you would like to forward this e-newsletter to a colleague, [click here](#).

VENUES

Burrawang West Station



Set against the picturesque backdrop of rural Australia Burrawang West Station is a totally unique 5-star exclusive retreat providing the ultimate in luxury and relaxation. Overlooking the unspoilt beauty of the Lachlan River in Central NSW, Burrawang West Station is a truly magnificent property lying in 12,000 acres of rich pastureland with a beautiful creek surrounded by a bird life sanctuary/nature reserve. This grand country estate includes the quintessential Australian homestead situated on a working cattle station, the perfect setting for your next private and exclusive conference or event.

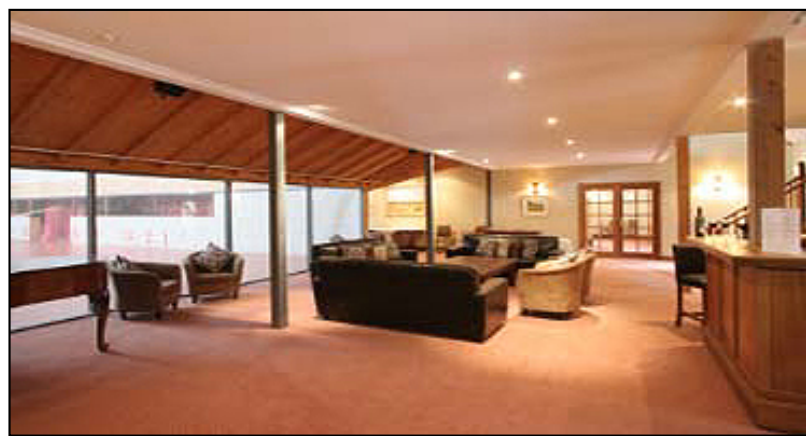
Built in 1993 as a private retreat for company executives, Burrawang West Station continues to provide guests with the familiarity of a private Country Retreat. The boutique size and atmosphere makes you feel at home. Located 435km west of Sydney near the village of Ootha in Central NSW, between the historic towns of Parkes and Condobolin. An enjoyable and scenic way to travel to Burrawang West Station is by charter flight landing on the private airstrip. For a real adventure, you can charter a DC3, which carries up to 28 passengers and gives you a breathtaking overland tour of the region. Alternatively, a direct 45 minute flight to Parkes from Sydney Domestic Terminal or take your time and enjoy a pleasant drive from Sydney taking you through NSW's most scenic countryside.

Burrawang West Station features conference facilities for up to 24 delegates and the individual cottages lend themselves as 6 breakout rooms, all with natural light. The main homestead has a range of business facilities including wireless internet, in addition to a very relaxing lounge area, well stocked bar, snooker table for some time out and the main dining room, all with open fireplaces. Alternative dining areas include picnic in our own nature reserve, BBQ by the pool or "under the stars" where groups experience a truly memorable camp oven style dinner with local Jackaroo's and some tall stories from Australia's best Bush Poet or be entertained by an Aboriginal Corroboree from the Wiradjuri Nation of people.

Devour the crisp country air, explore the breathtaking farmland, enjoy the full range of resort activities including archery, canoeing, whip cracking, golfing, tennis, fishing, even cattle mustering on Quad Bikes as a team building event. Or just simply sit back and indulge in our superb food, wine, service and hospitality. Additional activities can also be organised including hot-air ballooning, helicopter rides and therapeutic massages

For more information contact [Sue Wall](#) +613 9870 4611

Glen Erin at Romsey



Glen Erin Vineyard Retreat has recently rebranded its Lancefield property as Glen Erin at Lancefield, after taking over the Cope-Williams Retreat at Romsey, Victoria. Glen Erin Group now offers two unique properties one near Lancefield and the other near Romsey. Both are less than an hour's easy drive from Melbourne's and only 25 and 35 minutes from Tullamarine Airport.

Glen Erin at Romsey provides king bedded comfort in 18 "mews" suites and a large "facilitator's" Glenfern suite. This new property uniquely offers an indoor Real Tennis Court and a superbly positioned Cricket Oval with licensed pavilion.

A fully equipped, state of the art, digitally compatible Conference Centre is available for small or larger conferences with plenty of space to "break-out" into with the advantage of complete privacy. Two separate lounges and games areas for after conference relaxation are also available.

The Real (or Royal) Tennis Court is one of only 5 such Courts in Australia and 3 8 such Courts in the World. The origin of the game dates back over 800 years to Renaissance Italy and was made "Royal" soon after by King Henry VIII.

The property has undergone a substantial renovation and refurbishment and offers service excellence that ensures a truly successful corporate event.

For more information contact [Lisa-Maree Roberts](#) +61 3 9870 4611.

HAPPENINGS

Dreamworld has taken out another of Queensland's top tourism honours, crowned Best Specialty Venue at the Meetings and Events Australia Awards held at the Brisbane Convention and Exhibition Centre. Dreamworld was the first venue to be inducted into the MEA Hall of Fame for Best Specialty Venue in 2004 after taking out the prestigious national award three years in a row.

Quay Events by Marriott has announced an exciting new partnership with The Crystal Palace at Luna Park and the Museum of Contemporary Art at Circular Quay. The Marriott Quay Events team can take care of all your needs at these two unique venues for your event, delicious food for the day (and night) and fantastic harbour side rooms to spend the night in town at the Sydney Harbour Marriott Hotel.

The Crystal Palace at Luna Park is a stunning heritage listed venue that has been extensively refurbished to restore its unique, fairytale glory. The Museum of Contemporary Art is Australia's leading Contemporary Art Museum and a unique venue, perfect for all sorts of events where you have a choice of three spectacular spaces including the prestigious MCA Foundation Hall.



A dynamic new Yacht Club is to be constructed on Hamilton Island this year to open late in 2008. The Yacht Club will be located at the entrance of the harbour and will feature magnificent dual-water vistas of both the marina and as well as Dent Passage. Features include waterfront swimming pool, bars, dining and some great conference facilities.

JOIN AUSTRALIA'S LEADING COMPANIES

Join Australia's leading companies that are taking advantage of the **free venue-finding service** Key Conference Solutions offers.

Ausmed, Medibank private, Victoria Police, AFL, Sugar Australia, Alchimie, Healthcare Australia, Hanover Finance, Coles Group Ltd, Department of Primary Industries, Simplot, Zinifex, Red Bull, Shirlaws, BHP Billiton, BSH Home Appliances, Melbourne Water, National Australia Bank, Today Corp, Hooker Cockram, Centrelink, Wizard Home Loans, Boston Consulting, The Nous Group, Australian Bureau of Statistics, Shell Australia, Lumley, Pioneer Road Services, Bendigo Bank, BP Australia, Symbion Health, Council of University Librarians, Federal Magistrates Court, State Trustees, Mission Australia, Careers Multilist, Orica Australia Pty Ltd., First Data International, Australian College of Midwives, Novartis, State Services Authority, GE Infrastructure, Workcover Queensland and Australian Scholarships Group are just some of the organisations who have chosen Key Conference Solutions to source venues throughout Australia, New Zealand and overseas for their upcoming business meetings and conferences.

"Yesterday I dared to struggle. Today I dare to win"
- Bernadette Devlin

SHARING THE KNOWLEDGE

Our ongoing schedule of briefing sessions and venue inspections ensures our product knowledge is extensive and current which allows us to offer you professional, authoritative and independent advice on the conference and meeting venue scene throughout Australia and overseas

Been in to see us and update us on their venues include Michelle Taylor – Esplanade Hotel Fremantle, Jenny Williams & David Jaunzems – Shangri-La Hotels, Tania Barnes – Shoal Bay Resort & Spa, Melissa Couch & Sherrie-Dan Reyes – Amora Hotel Riverwalk Melbourne, Chantelle Eve – Sofitel Melbourne, Phil Beeson – Sydney Harbour Marriott Hotel, Anne Gottoli – Marriott Hotels and Resorts, Claire Rennie & Christina Capponi – Stamford Plaza Melbourne, Shannon Jamieson & Wayne Pilgrim – Radisson Resort Gold Coast, Felicia Corso – Epicure Catering, Vince Azzopardi – Zinc at Federation Square, Bruce White & Pat P. Phanekham – Stamford Plaza Brisbane, Julie Alderson – IHG, Nicole Wayman – M.A.D North Queensland, Michelle Allsop – Comfort Inn & Suites, Roy McCullagh – The Westin Sydney, Karen Jackson – Four Points by Sheraton Geelong, Jane Tanti – Copthorne Hotels, Stacey Milne – Hyatt Regency Sanctuary Cove, Narelle Burns & David Bosse – Hilton on the Park-Melbourne.

Epicure Catering based at the Arts Centre in Melbourne



Proving that Arts and Business do mix, the Arts Centre is increasingly popular as a preferred venue for companies to hold their conferences, award dinners, small meetings, cocktail parties and business lunches

The spaces available are varied and each of them unique in size and interior design. Whether you are looking at a private room, a foyer space or even an auditorium, the Arts Centre can look after guests ranging from 10 to 2000

Working hand in hand with the iconic Arts Centre is Epicure Catering. Based at the venue the experience, knowledge and understanding they offer is of the highest standard. Epicure pride themselves on having seasonal menus and offering very competitive pricing rates

Location wise the Arts Centre is the heart of Melbourne, all in all you cannot go wrong by looking at the Arts Centre as a preferred venue

For more information contact [Lisa Moloney](mailto:Lisa.Moloney@conferencesolutions.com.au) +61 3 9870 4611.

"I cannot believe that the purpose of life is to be happy. I think the purpose of life is to be useful, to be responsible, to be compassionate. It is, above all to matter, to count, to stand for something, to have made some difference that you lived at all."

- Leo Rosten

DELEGATE REGISTRATION

Need help with delegate registration for your business event? Our delegate registration service is part of our Business Event Management Service using specialist software which can accurately record delegate attendance, workshop preferences, accommodation requirements, special dietary requirements, leisure preferences and transfer requests.

Our registration service takes care of all of these time consuming jobs: -

- Setting up a unique database for your event
- Setting up specific web pages for your event
- Personalised merge letters and invitations. Postage.
- Processing replies received by post, telephone or electronic booking form
- Input of all relevant information into the unique database
- Personalised confirmations and receipt of payment correspondence
- Accurately log amendments to registrations up until the day of the event
- Production of name badges prior to the event
- Provide up to the minute attendees lists in formats suitable for registration

We use state of the art technology enabling delegates to book on-line with an instant response 24 hour a day. From your web page dedicated to the event, delegates can link directly to a booking form created for the event, which is hosted on our site. Registrations are logged straight into our database within seconds - what could be simpler. From this database we can provide the organiser and venue with up to the minute rooming lists and delegate numbers as well as delegate badges.

For more information contact [Pam Conway](mailto:Pam.Conway@conferencesolutions.com.au) +61 3 9870 4611.

"Motivation is what gets you started. Habit is what keeps you going"

- Jim Ryun

OUT AND ABOUT

Members of our team have been out and about in February and March personally visiting...

In the Whitsundays - Hamilton Island, Laguna Resort Whitsundays, Coral Sea Resort and Hayman Island

In Melbourne – The Prince St Kilda, Sofitel Mansion & Spa, ANZ Pavilion at The Arts Centre, 13th Beach Golf Resort Barwon Heads, The Marque Hotel, Rydges Carlton, The Sebel Heritage Yarra Valley, MECC and Immerse in the Yarra Valley.

YOUR SAY

"Absolutely wonderful! Your service certainly saved us a lot of time and effort. Thank you."

Marilyn Dzelmanis

"I have arranged 4 conferences by myself in the past years. I never knew Key Conference Solutions existed. I'm so glad I came across you because you saved me so much time, which allowed me to continue working through other assignments – thank you so much for that. I will definitely be using your service in the future – it's fantastic!"

Sharelle Russell

"Great service, very helpful and time saving. I will use your service again in the future. Your friendly staff were understanding of our needs and responded quickly to all my queries"

Suzette Hunter

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